

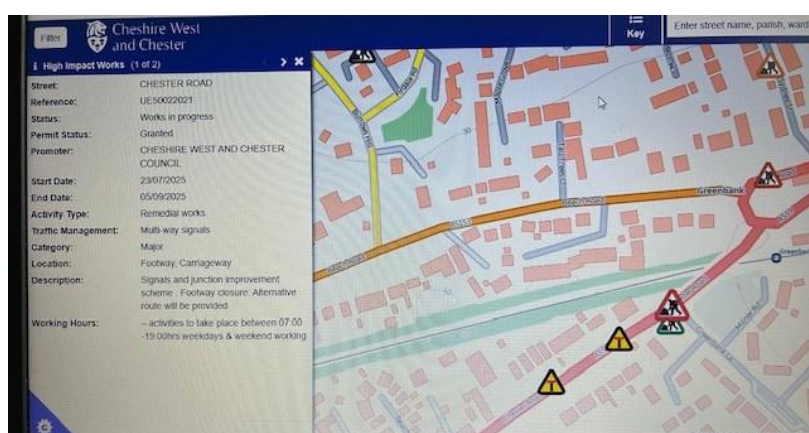


29.8.2025

Dear Parents,

We are looking forward to welcoming all our children to school next Tuesday. For most this will be a return to school in a different year group, for our new Reception class it will be their first time in 'big' school and for several children it will be a new school as they have moved schools to join St Wilfrid's. All are very welcome and we look forward to getting to know our new families.

### Travel to and from School



Those of you who live close to school will know about the road works on Greenbank Lane.

I spoke to the workmen this week and they are scheduled to be finished on Friday 5.9.25.

In addition, there are signs saying that Chester Road will be shut from just after the

Moss Road junction from 9:30am – 7pm. There are also proposed closures for Beach Road. This will cause issues for collecting children in the afternoon.

This means that there will probably be lengthy delays for all those driving to and from the campus schools next week. It is certainly not ideal for the first week back.

Please allow extra time for your journeys and where possible, please walk, cycle or scoot.

Hartford High and St Nicholas have two INSET days next Monday and Tuesday so hopefully that will help on Tuesday.

**CAMPUS FIELD – If you are using this on Tuesday, please walk to our school field gate next to the playground as St Nicholas field gate may be shut. A member of staff will open our gate at 8:15am.**

Walking & Cycling: Where possible we encourage all families to walk or cycle to school. We have a large bike shelter at the far end of the staff car park. The gates are locked during school hours. Children arriving on scooters or bikes must wear helmets.

### Drop off at School

Please may we remind you that there is a **10mph speed limit on the campus** for the safety of all children and adults.

In the morning we will continue with a 'Drop and Go' system whereby parents or carers drive to the front of school and their child gets out of the car. Parents / Carers will be responsible for their child(ren) alighting the car. The window for Drop and Go is 8.15am to 8.30am. It would be helpful if

our older children were able to get out of the car themselves on the pavement side so that parents do not have to get out of the car which slows the whole process down. We ask that you move off as quickly as is safe to do so. Please do not arrive before 8.15am as this causes blockages on the campus road which prevent staff getting to work in our neighbour schools and also prevents the movement of any emergency vehicles on the campus.

When children arrive on site on foot, by bike or car they will ***access school via the gate to the side of preschool***. Children must dismount and walk their bikes or scooters through the playground to the shelter. This gate opens at 8:15am and shuts at 8:30am.

Children are not supervised at the front of school before members of staff come outside at 8:15am.

Children will be supervised on the playgrounds by staff in two groups, EYFS/KS1 and KS2. Children will make their way into class from 8.30am.

### **Drop off at School – Reception Class only**

*Drop off is between 8.15am and 8.30am*

Tuesday 3<sup>rd</sup> September, Morning only 8.30 am - 11.45 am

Wednesday 4<sup>th</sup> September, Morning only 8.30 am – 11.45 am

Thursday 5<sup>th</sup> September, Morning and Lunch 8.30 am – 12.45 pm

Friday 6<sup>th</sup> September, Full Day 8.30 am – 3.00 pm

Reception class parents / carers: For the first few days at school you may walk to school or use our Drop and Go arrangements as outlined above or you may park up in the Pre School parking spaces to the right through the car park gates (not the barrier, that is Greenbank School car park). There are only a few parking spaces and if these are full you will have to loop around the campus so that we can keep traffic moving. Staff will help you.

The Reception teacher(s) will greet your child at the Pre – School entrance door, they will then make their way into class. There are several members of staff outside to direct you. Children settle far more quickly by being dropped at the door than they did previously with parents accompanying them inside. For this reason, you are not able to accompany your child into the building. We would be grateful if you would then quickly free the car parking space (if used) for another parent. This works very well as a system. When the children are ready, they will join the others by using the side gate and making their way to the playground.

### **Pick up from School at 3pm**

All children will be outside their classrooms or on the playground lined up with their teacher at 3pm.

The side gate will be opened at 3pm.

Parents will be asked to follow the one-way route through the staff car park (not the path) and around the Velarde building and to collect their child(ren) as they pass.

Car: If you collect your child by car at the end of the school day there are two options.

1. Park off campus and walk down to collect your child
2. Purchase tickets for access to the St Nicholas playground that we use as a short stay car park. We have to charge a small fee for this to cover the cost of staffing the car park which St

Nicholas insist upon for Health and Safety reasons. Tickets are available from the school office and payment can be made online via School Gateway. St Nicholas insist that cars are parked in a certain arrangement, so please follow the direction of our staff and any St Nicholas staff who may be present. Cars MUST be off this car park by 3.10pm each day.

At the end of the school day there is NO PARKING AT THE FRONT OF SCHOOL. This area is reserved for Pre- School collections only and those displaying a valid blue badge.

### **Wrap around care – Early Birds and Night Owls (EBNOC)**

It is necessary to book in advance for EBNOC so that we can plan the number of staff required to supervise.

We will be using the Pre School for EBNOC again in September, so drop off and collection will be from the Pre School door.

### **Attendance**

It is your duty as parents and carers to ensure that your child attends school regularly and on time.

It is the school's responsibility to record attendance and follow up absence. Where there is no legitimate reason for an absence then it will be recorded as 'unauthorised.' Unauthorised absences may result in the issuing of sanctions, including fixed penalty notices in line with local authorities' codes of conduct.

### **Snack**

Children will be able to bring their own healthy snack or order toast for playtime which will be collected from the office. Children can pay for snack using cash each day.

Reception children's snack arrangements are different as snack is provided for a small cost..

We promote healthy snacks for children and ask for support in ensuring that children are only bringing suitable snacks into school. No crisps, sweets, sugary snacks or chocolate.

### **Lunches**

If your child is having a school lunch, ensure that you have ordered the lunch online. Please involve you children when ordering lunches so we can avoid occasions with children saying, "I don't like that."

### **Nut Free School**

We have children in school with severe nut allergies so we are a **nut free school**. Staff, visitors and children MUST NOT bring any nuts or nut based foods or snacks into school eg peanut butter or Nutella type products or peanut / satay type sauce.

### **Uniform**

Children will be expected to return to school wearing full uniform including sensible, safe, black school shoes, not trainers.

No jewellery is allowed other than a watch.

No earrings are to be worn in school.

Long hair must be tied back at all times. bobbles, hairbands or bows must be **small** and in school colours only.

#### Summer Uniform – Easter to October half term

|                     |                                                                             |
|---------------------|-----------------------------------------------------------------------------|
| <u>Reception</u>    | White Polo Shirt (school supplier)                                          |
| <u>Years 1 to 6</u> | White shirt and plain red tie or blue polo shirt (school supplier)          |
| <u>All children</u> | Navy blue cardigan or jumper (school supplier)                              |
|                     | Grey skirt, shorts or trousers or light blue and white checked summer dress |
|                     | Safe, black school shoes (not trainers)                                     |

PE Kit Red T shirt and blue shorts (available from the school supplier)

Plain (no logo or design) **navy** joggers or tracksuit bottoms -

PE trainers

\*leggings, logo sportswear and cycling type shorts are not allowed as part of PE kits\*

On their PE days children must come to school in their PE kits which in colder weather should include plain (no logo), navy jogging/tracksuit bottoms. No leggings or cycling shorts are allowed. School jumpers and cardigans are to be worn over PE T-shirts on PE days. Sensible sport not fashion trainers should be worn. They will stay in their kits all day.

There will be no PE on the 8<sup>th</sup> September for Years 1 to 6 as we have our Start of Year Mass and all children will need to attend school in uniform.

#### **Wellbeing and Pastoral Support**

The wellbeing of all our staff and pupils is of the upmost importance to us here at St Wilfrid's. During the first few days and weeks in school we will concentrate on re-orientating the children with school procedures, discussing worries and concerns, sharing experiences and building relationships between pupils and between pupils and staff. We are fortunate in school to have a wealth of experience in pastoral support and our ELSA trained staff will be on hand to support pupils.

#### **What children will need:**

- A water bottle filled with water only, not juice, squash or flavoured water. This will be taken home each day to be cleaned and refilled. At the end of last year we had some issues with the expensive water bottles containing pods and the heavy, metal water bottles. A simple water bottle is best.
- A healthy snack for playtime – no chocolate, sweets, sugary snacks or crisps
- A packed lunch if they are not having a school lunch in a named box which will be taken home each day for emptying and cleaning
- A small packet of tissues
- KS1 children do not need any stationery – all will be provided by school
- KS2 children will be given their stationery but may bring a small pencil case. No scissors, compasses or pencil sharpeners of any type should be brought into school

- If a bag is brought to school, it must be an appropriate school bag that can fit on a peg.
- Inhaler and / or spacer - if your child has been prescribed one – please check dates and complete a medicine form available from the office

Please ensure that **all** items of clothing, shoes, bags, water bottles and lunch boxes are named clearly. Please check regularly to ensure the name hasn't worn off.

### **Illness**

Please do not send your child to school if they are unwell.

### **Contacting School**

**Telephone:** 01606 663 630 **Email:** [admin@st-wilfrids.cheshire.sch.uk](mailto:admin@st-wilfrids.cheshire.sch.uk)

Please do not use class email addresses for routine enquiries as these are used for specific purposes and are not routinely checked by staff.

Last year, particularly in the summer we had a large issue with children being collected early on Friday afternoons. This causes classes to be interrupted and takes up a lot of time for the one person in the office who has to go and collect the children from the classrooms or outside, taking them away from the phone and front office. Please avoid collecting children earlier than 3pm.

### **Thank you**

Finally, I would like to say a huge thank you to all of the staff who have been in school over the summer getting ready to welcome the children back, this includes our School Business Manager, our site team, teachers, our Family Liaison Officer, welfare staff and our cleaners. The classrooms look lovely and a few more areas have been painted so that school looks bright and fresh. Our site team have begun the makeover of the Reception and Year 1 outdoor area and we are looking forward to the new equipment arriving on Monday.

We look forward to seeing you all on Tuesday morning. Enjoy the weekend.

God Bless.

**Justine McEniff Headteacher**